

Friends of Montclair RR Trail
Meeting of the Board
March 2, 2011
US Bank

Present: Lin Barron, Adrienne Bryant, Carol Copperud, Jim Dexter, CheeYan Ong, Mike Petouhoff, Henry Schott, Mel Terry

Vice-Chair Jim Dexter called the meeting to order at 2:30 pm.

Minutes for the February 2, 2011 meeting were approved, with the inclusion of an addendum regarding fire-safety planning.

Treasurer Henry Schott reported \$613 in the primary bank account, which included the approved purchase of a canopy.

The Chair's report noted the purchase of the canopy and the reservation of Montclair Rec Center room for the annual meeting on April 9. The report also noted that there had been few responses to the wish list that had been sent to the Montclair Village Association, i.e., no items had been donated, but there was one cash donation.

Committee Reports

Trail Restoration/Vegetation/Stewardship Committee: L. Barron reported that fire prevention planning will be incorporated into the larger Shepherd Canyon plan to be developed by the Fire Department. Planning will require a scoping session to reflect interests of groups representing different areas (e.g., RR Trail, Shepherd Canyon Park). M. Petouhoff noted that he is the Fire Department's contact person for Shepherd Canyon Homeowners Association. L. Barron also reported that Chris Clark is no longer the contact person for the Fire Department, having been replaced by a Mr. Davis.

MarComm (Marketing/Communications): This committee's business is currently dealing only with the website. C. Ong has uploaded all the Board's minutes and has uploaded the text for the Public Works committee to a password-protected site. Once the photos are added, she will send it to the Board for a second five-day review, as it has changed significantly from the previous version. She will decide if changes proposed by the Board warrant yet another five-day review or if it can be posted immediately following the current review.

Public Safety: M. Terry will follow up on learning the graffiti alert and removal process.

Signs: Nothing to report.

Public Works: M. Petouhoff reported progress on the four priority projects as follows (with "X" indicating the corresponding phase has been completed.)

Project	Scoped	Design	Funding Identified	Funding Committed	Coordination		Completed
					SCHA	MSIC	
1. Drainage a) Bishop's Court	X	X Tie into existing storm drain	X		X		
b) Tiffany <i>Work underway</i>	X	X	X	X			
c) Corporation Yard	X	X	If left from Bishops Court		X		
2. Replace Guard Rails <i>Requires community advocacy - volunteer identified</i>	X	X	Measure B		X	X	
3. Replace gate with bollards at Corporation Yard	X	X	X	X	X		
4. Repair Snake Road Bridge transitions							
a) North (Village) end							X
b) South end	X	X	No	No			

Old Business

Logo. The Board agreed that since progress has been slow on developing a logo that the Chair and Vice-Chair should pursue a different way of accomplishing it.

New Business

The annual meeting, scheduled for April 9, from 1:30-3:30, has two items of business, a proposed name change and election of new Board members.

The Board approved a motion to change the name of the group from Friends of Montclair RR Trail to Friends of Montclair Railroad Trail, and to reflect this change in the By-laws. The change will be taken to the annual meeting for ratification.

The Secretary will issue a call to the email list of contacts for Board nominations, for a minimum of two new Board members to replace outgoing members. The Board Chair will present names, to be sent with the agenda ten days prior to the annual meeting. L. Barron and C. Copperud, and Chair Brochard will create the agenda. Incoming Board members will serve for two years.

The April 6 Board meeting is scheduled for 7:00 p.m.

The meeting adjourned at 4:00 pm.

Respectfully submitted,

Carol Copperud
Secretary